



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

January 23, 2024

The Manager
LIBCAP SUPER EXPRESS CORP.
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **Procurement of FY 2024 Courier Services** for the contract Price of **Fifty Four Thousand Six Hundred Sixty Pesos (P54,660.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.




Very truly yours,

fr. Gius. Hernandez 1/24/24
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

[Signature]
MARGIE C. BOMBA
(Signature over Printed Name)
Manager / Authorized Representative
LIBCAP SUPER EXPRESS CORP.
Date of Receipt: 1/24/24

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : LIBCAP SUPER EXPRESS CORPORATION		P.O. No. : <u>2024-01-002</u>			
Address : Tacloban City		Date : January 24, 2024			
TIN :		Mode of Procurement : SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Procurement of FY 2024 Courier Services			
		Scope of Work:			
		1. Pick up mails and parcels from DBM ROVIII office and deliver to DBM Central Office in Manila and vice versa and other major cities within the country to be delivered within the day or within the next following day.			
		Description of Mails and Parcels:			
	pc	a. Small Pouch (Mailing Envelope weighing more than 100 grams) – 60 pcs.	60	112.00	6,720.00
	pc	b. Medium Pouch (Envelope, A4 Size) – 50 pcs.	50	135.00	6,750.00
	pc	c. Large (Expanding Envelope, Legal Size and approximately 1.5kgs.) – 30 pcs.	30	168.00	5,040.00
	pc	d. Pouch (Envelope, Legal Size) – 100 pcs.	100	224.00	22,400.00
	pc	e. Bulk Cargo/Box (Approximately 3kg or more) – 50 pcs.	50	275.00	13,750.00
TOTAL					P 54,660.00
In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.					
Conforme:		Very Truly yours,  IMELDA C. LACERAS, CESO III Regional Director			
 (Signature over printed name) Date: <u>1/24/24</u>		 MA. JOANNA C. LANTAJO Accountant			
Fund Cluster : _____		ORS/BURS No. : <u>02-1010-2024-01-000013</u>			
Funds Available : _____		Date of the ORS/BURS: <u>1/24/24</u>			
		Amount : <u>74,660.00</u>			